

CISCO SPA502G



Configuring Cisco SPA502G

1. View and record the unique MAC address of the handset which can be found at the base of the handset.



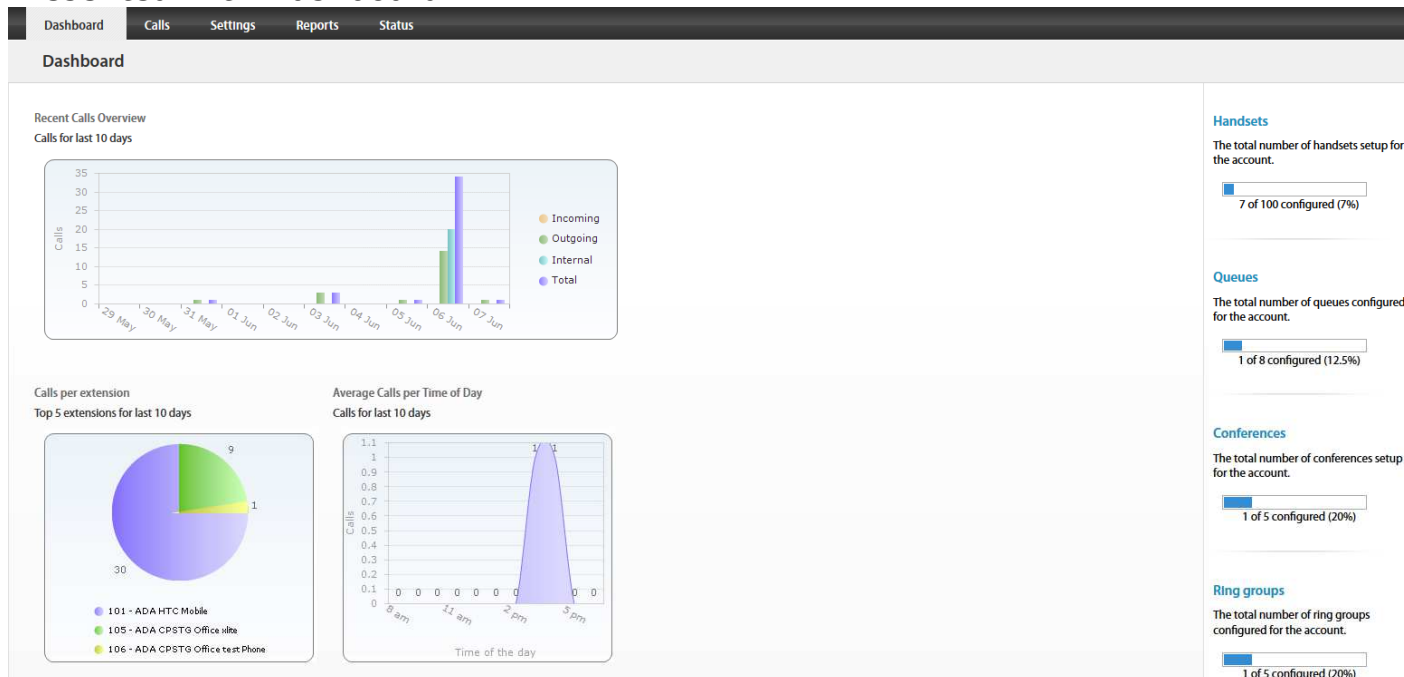
2. Logon to the jingl web portal, using specific customer domain URL
<https://customer.jingl.com.au>
 Enter your User Name and Password

My Account

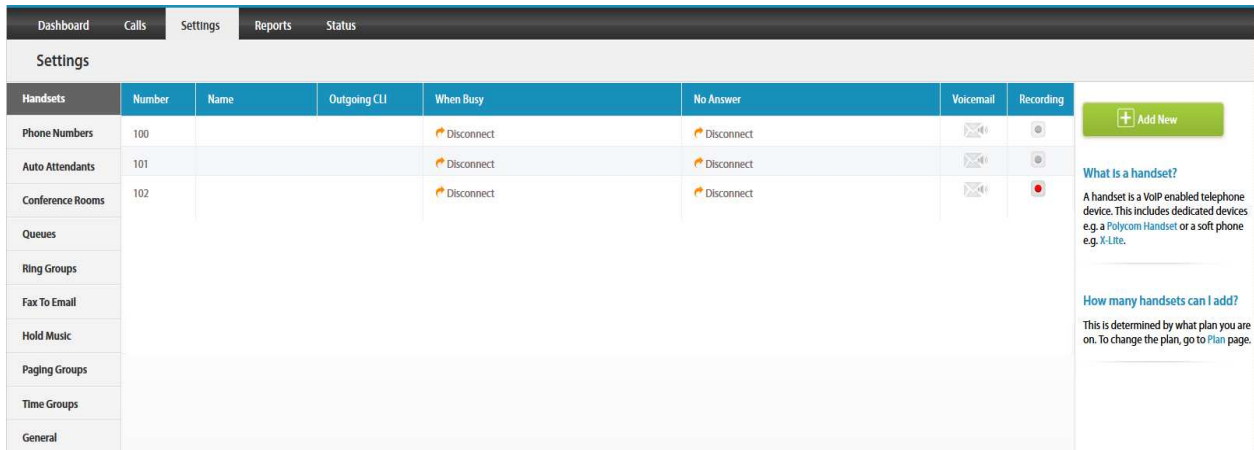
☐ Remember Me

Log In
[Forgot Password](#)

Presented with Dashboard



3. Select and click the settings menu



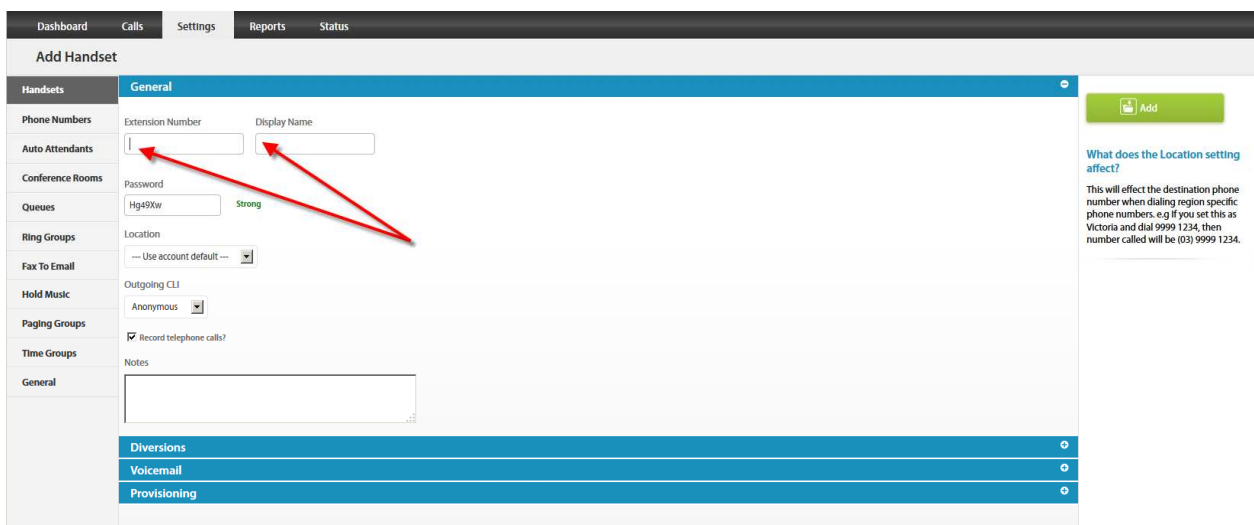
Handsets	Number	Name	Outgoing CLI	When Busy	No Answer	Voicemail	Recording
Phone Numbers	100			Disconnect	Disconnect		
Auto Attendants	101			Disconnect	Disconnect		
Conference Rooms	102			Disconnect	Disconnect		

What is a handset?
A handset is a VoIP enabled telephone device. This includes dedicated devices e.g. a Polycom Handset or a soft phone e.g. X-Lite.

How many handsets can I add?
This is determined by what plan you are on. To change the plan, go to [Plan](#) page.

4. Click on "Add new"

In general tab, choose and enter extension number and a display name



Add Handset

General

Extension Number:

Display Name:

Password: Strong

Location:

Outgoing CLI:

☒ Record telephone calls?

Notes:

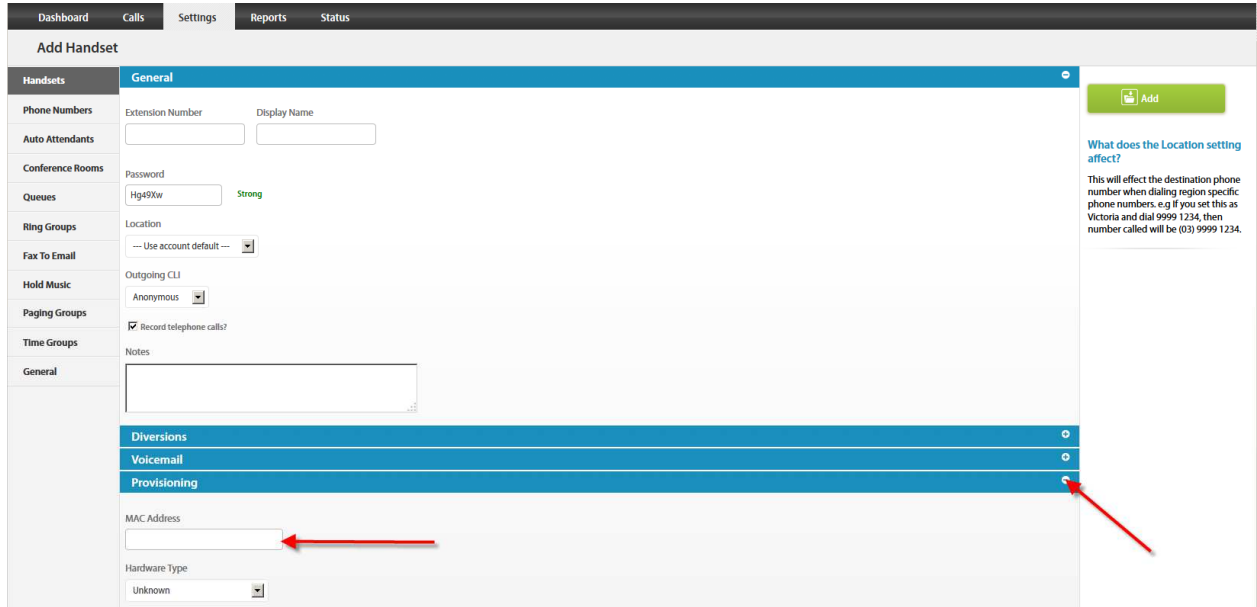
Divisions

Voicemail

Provisioning

What does the Location setting affect?
This will effect the destination phone number when dialing region specific phone numbers. e.g. if you set this as Victoria and dial 9999 1234, then number called will be (03) 9999 1234.

5. Select and expand Provisioning tab. Enter the MAC address of the phone



Dashboard Calls Settings Reports Status

Add Handset

Handsets General

Phone Numbers Extension Number Display Name

Auto Attendants

Conference Rooms Password Hg49Xw Strong

Queues Location Use account default

Ring Groups Outgoing CLI Anonymous

Fax To Email Record telephone calls?

Hold Music Notes

Paging Groups

Time Groups

General

Diversions

Voicemail

Provisioning

MAC Address

Hardware Type Unknown

What does the Location setting affect?
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6. Select and expand Hardware Type. Select the phone model



Diversions

Voicemail

Provisioning

MAC Address

Hardware Type

Unknown

Unknown

Cisco SPA504G

Cisco SPA508G

Polycom SoundPoint IP 335

Polycom SoundPoint IP 450

Polycom SoundPoint IP 560

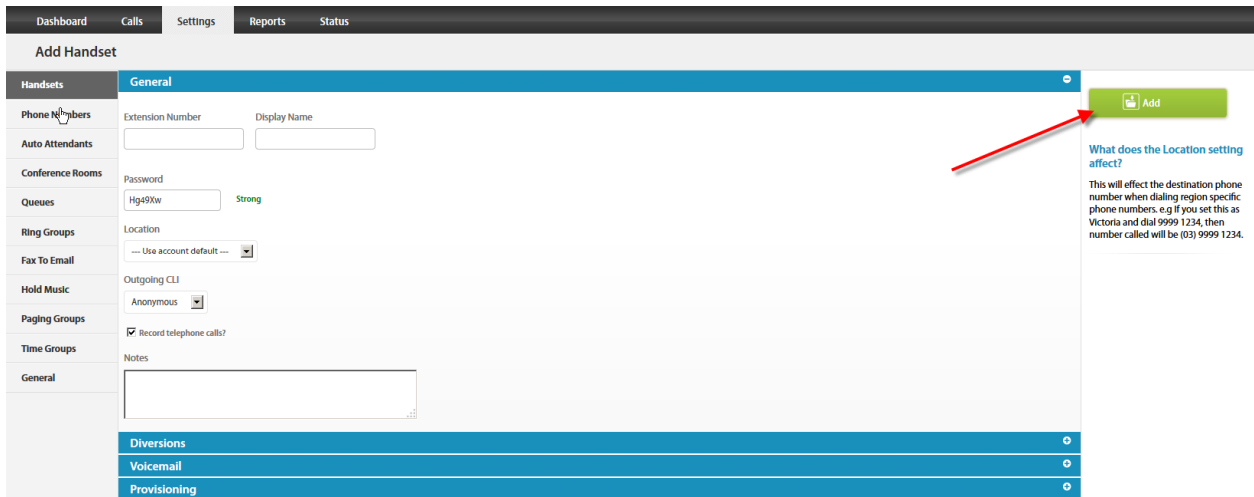
Polycom SoundPoint IP 650

Polycom SoundPoint IP 670

Polycom SoundStation IP 7000

Linksys SPA942

Click Add to finish your extension configuration.



Dashboard Calls Settings Reports Status

Add Handset

Handsets General

Phone Numbers Extension Number Display Name

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Conference Rooms Password Hg49Xw Strong

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Add

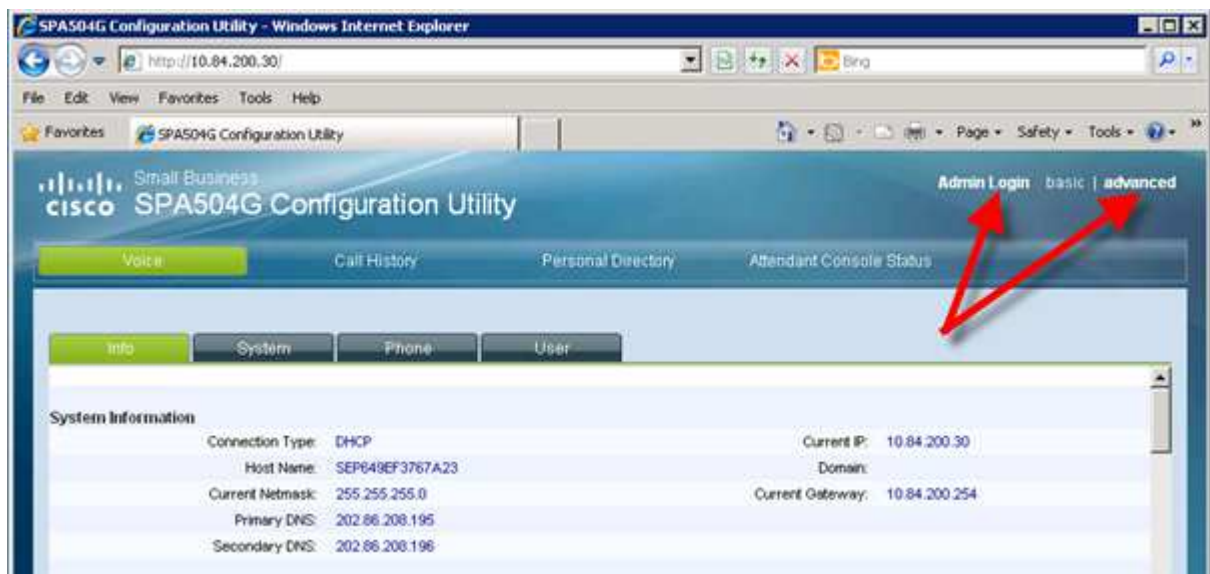
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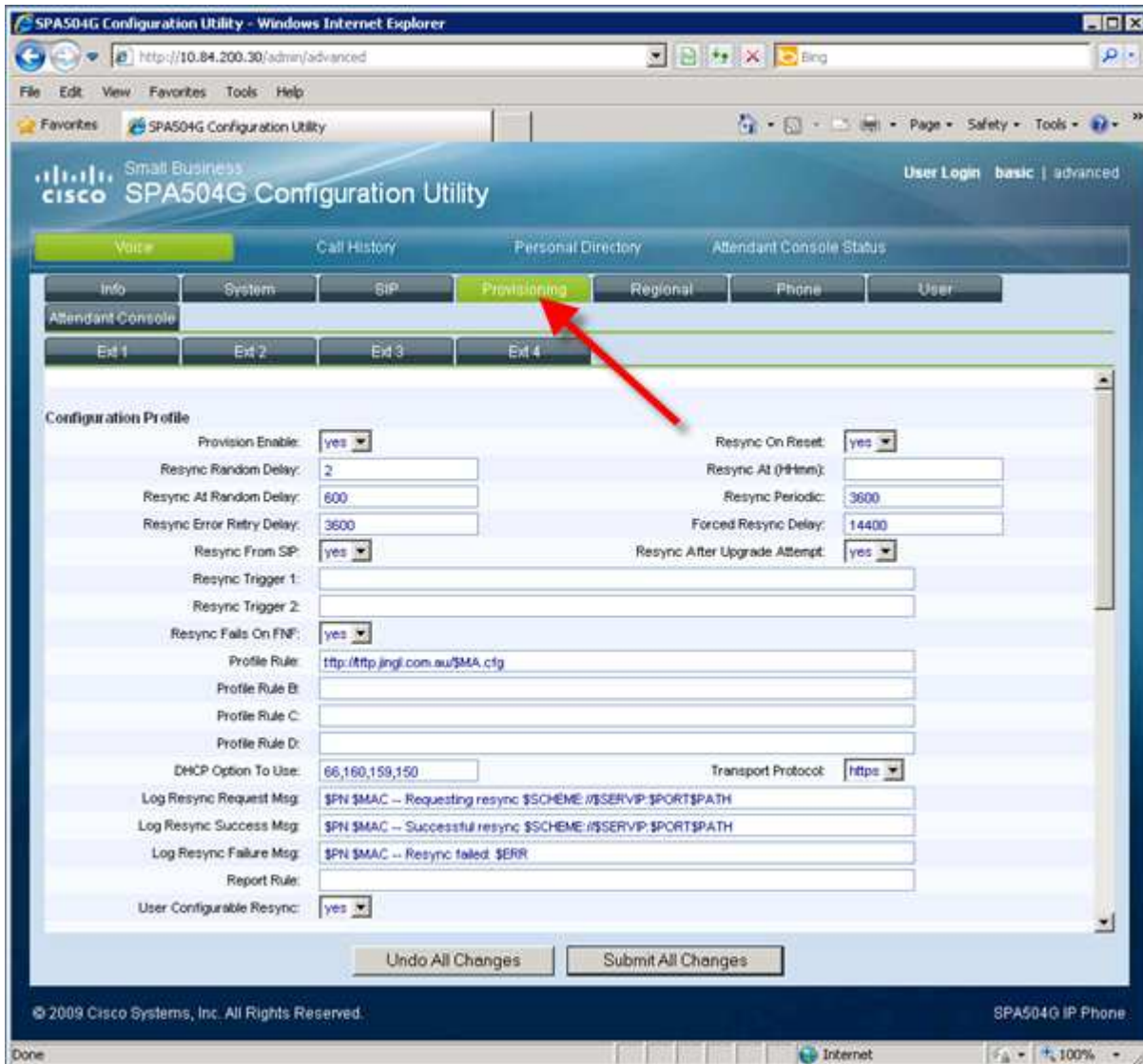
7. Connect your phone on the network with a DHCP server, and find out phone's IP address.

On handset press Menu > Network > Current IP Address (Menu, 9,2).

8. Use a compatible browser to browse the phone web menu using phones IP address Login to the web interface go to "Admin Login" and select "Advanced"



9. Browse to settings → Provisioning Server



SPA504G Configuration Utility - Windows Internet Explorer

http://10.84.200.30/admin/advanced

File Edit View Favorites Tools Help

SPA504G Configuration Utility

Small Business
SPA504G Configuration Utility

User Login basic | advanced

Voice Call History Personal Directory Attendant Console Status

Info System SIP **Provisioning** Regional Phone User

Attendant Console

Ext 1 Ext 2 Ext 3 Ext 4

Configuration Profile

Provision Enable: Resync On Reset:

Resync Random Delay: Resync At (H:mm):

Resync At Random Delay: Resync Periodic:

Resync Error Retry Delay: Forced Resync Delay:

Resync From SP: Resync After Upgrade Attempt:

Resync Trigger 1:

Resync Trigger 2:

Resync Fails On FNF:

Profile Rule:

Profile Rule B:

Profile Rule C:

Profile Rule D:

DHCP Option To Use: Transport Protocol:

Log Resync Request Msg:

Log Resync Success Msg:

Log Resync Failure Msg:

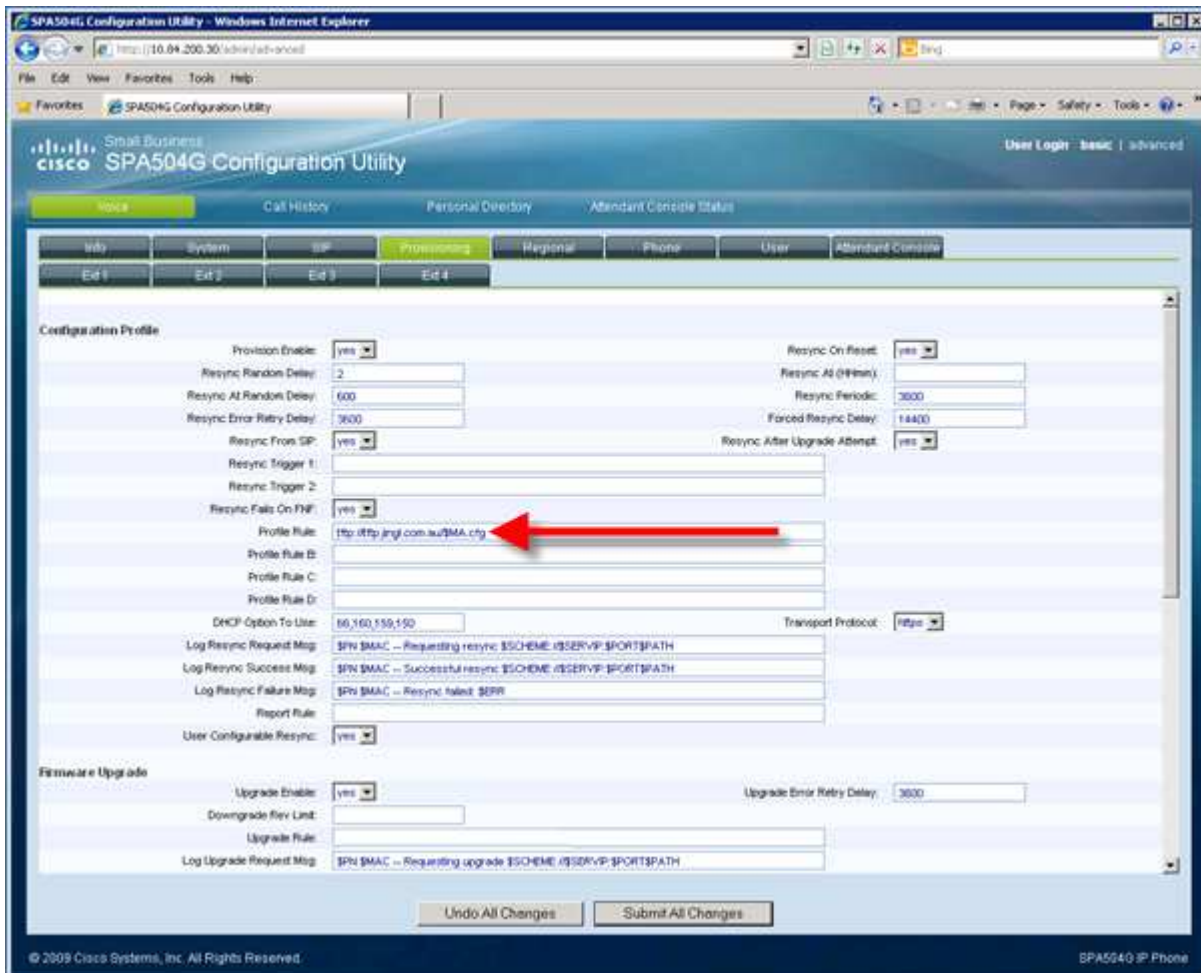
Report Rule:

User Configurable Resync:

Undo All Changes Submit All Changes

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10. Enable the provision and set the "Profile Rule" with the following string
"tftp://tftp.jingl.com.au/\$MA.cfg"



11. Click on "Submit All Changes" button to save the configuration
12. Restart the phone for the new settings to take place, the phone will download and configure all settings from the provisioning server as well as any necessary firmware files.